



Fall Faculty Meeting

October 26th, 2016

3:30 p.m.

Library Auditorium



Agenda



- Welcome and Advertisement
- Proposed Faculty/Staff Handbook Changes
- Student Conduct Reporting Procedures
- Campus Safety Update
- Senate Activities
- Update of the Academic Dishonesty Policy
- Results of the Faculty Satisfaction Survey
- Future Items for Senate Consideration

I.

Senate Webpages

You can find information concerning Senate Activities Here (Maintained by C. Cote):

Main Page: <http://www.mtech.edu/about/facultysenate/>

Agenda: <http://www.mtech.edu/about/facultysenate/agendas.htm>

Minutes: <http://www.mtech.edu/about/facultysenate/minutes/index.htm>

Senators: <http://www.mtech.edu/about/facultysenate/senators.htm>

F/S Handbook Proposals

Current Description of the Curriculum Review Committee (A-2, A-3):

The Curriculum Review Committee (CRC) functions in an oversight and review capacity. It reviews and approved all curriculum matters – both at the undergraduate and graduate level – before sending any of these matters to the **General Faculty**. In this capacity the CRC ensures the following: 1) that all curriculum changes coming from an individual department are coordinated with the curricula of other departments and do not impact negatively other curricula; and 2) that academic standards are upheld.

Thus, the Curriculum Review Committee will first review and then submit to the **faculty** with a positive or negative recommendation all curriculum issues submitted to it by a School/College. These matters will include all new courses, all course changes, all newly developed academic programs and all academic program changes. Before acting on anything, the CRC will circulate all proposed curriculum matters to all Deans and to the Provost.

The CRC, of itself, may initiate curriculum changes. However, the normal flow for curriculum matters is first from a department to its college, then to the CRC, next to the **General Faculty**, and finally to the Board of Regents. In effect, approval is required from one group before proceeding to the next group in the “flow.” Following this chain of command will ensure open communication, discussion, and input and will enhance the process of “reviewing” curricula.”

Proposed Language:

“Curriculum Review Committee The Curriculum Review Committee (CRC) functions in an oversight and review capacity. It reviews and approved all curriculum matters – both at the undergraduate and graduate level – before sending any of these matters to the **Faculty Senate**. In this capacity the CRC ensures the following: 1) that all curriculum changes coming from an individual department are coordinated with the curricula of other departments and do not impact negatively other curricula; and 2) that academic standards are upheld.

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II.b.

F/S Handbook Proposals

Current Highlands College Seats (A-9):

1. Business Technology
2. Trades and Technology
3. All Other Programs

Proposed Highlands College Seats:

1. Business Technology
2. Trades and Technology
3. General Studies
4. All Other Programs

General Studies Department (from the Montana Tech Website):

“The Associate of Science program has become the largest degree program at Highlands College. In order to service those students, we created the Department of General Studies. The Department is primarily located in the Academic Center for Excellence – South (ACES) at Highlands College in Room 131.”

Student Conduct Reporting

New web forms can be found here: <http://www.mtech.edu/student-conduct/>

Academic Dishonesty

- Date of Incident
- Student(s) Name(s) and ID Number(s)
- Violation Category & Description
- Your Response (Action)

Concerning Behavior

- Nature of Your Concern
- Current Date
- Location of Concerning Incident
- Student(s) Name(s) and ID Number(s)

Student Conduct (Misconduct)

- Nature of Report
- Date of Incident
- Location of Incident
- Involved Parties (Name, ID, etc.)
- Your Response (Action)

Sex Discrimination/Misconduct (Title IX)

- Your Name
- Date and Location of Incident
- Information about Involved Parties
- Description of the Incident

IV.

Campus Safety

Report from the Chairperson

<http://www.mtech.edu/campus-safety/> (Top Right of many Mtech Webpages)

RAVE Guardian Safety App

Senate Activities August-October 2016

Your Senators have considered the following issues over the last few months:

- a. Appointment of Brian Kukay to the Faculty Service Committee

Faculty Service Committee (members Tim Kober, Roger Jensen, Brian Kukay)

“The Faculty Service Committee assures proper professional tenure of administrative officers and members of instructional and scientific staffs, and promotes efficient service to the Institution. At the direction of the Chancellor of the Institution, or upon the request of any staff member whose removal is proposed, or who is under suspension, the committee inquires into the case and submits a report of its findings to said Chancellor and to the staff member involved. The Chancellor transmits a copy of such report for the consideration of the Board of Regents of Higher Education.” (A-3)

Senate Activities August-October 2016

Your Senators have considered the following issues over the last few months:

b. Approval of the 2017/18 Academic Calendar found here:

<http://www.mtech.edu/onestop/Registrar/pdf/2017-2018.pdf>

c. Considered proposal to move all course evaluations to an online format

- i. Faculty Response
- ii. ASMT Response

d. Reviewed and approved the following recommendations from the Curriculum Review Committee and General Education Review Committee:

- Add to the catalog: PTC 361W, PSYX 233, SOCI 235, ANTY 311, BGEN 242, CJUS 121, and LEG 185,
- Add as Humanities/Fine Arts General Education Electives: FILM 102 & LIT 373W

Senate Activities August-October 2016

Your Senators have considered the following issues over the last few months:

e. Senate Proposal of XF grades:

- “The Faculty Senate requests that the Academic Standards Committee develop a process for utilizing an "XF" grade or other transcript indicators for extreme cases of student academic dishonesty. This indicator could ideally be used as an intermediate/progressive-warning step prior to indefinite suspension/expulsion.”
- Initial Legal Council Response

f. Senate Proposal for Test Proctor Training and Hours:

- “The senate requests that Provost allocate some monies for training members of campus as test proctors. This same pool of proctors can be used for the F.E. or large academic test taking.”
- The VCAA-R/Provost has agreed to this allocation.

Update to the Academic Dishonesty Policy

Current Policy found here: http://www.mtech.edu/student_life/student-handbook.pdf

“The faculty senate shall create a workgroup to update the Academic Dishonesty policy, sanctions, and processes of Montana Tech. The members of this group will include four faculty members representing the four academic colleges, two appointments from ASMT, the VCAA, the Dean of Students, and the Director of Student Success. This group will have a draft policy for Senate and ASMT review by January 2017.”

Current Directives for this group:

- Updated process that includes online student conduct page
- Explicit consequences beyond the individual class
- Inclusion of non-classroom dishonesty (e.g. Inflating GPA in Digger Recruiting)

VII.

Faculty Senate Survey 2016

Participants:

One-hundred and sixteen participants (31% participation rate)

Sixty-Three percent were untenured

Question Types:

- Administration Evaluation
- Campus Processes and Entities Evaluation
- Faculty Senate Activities and Evaluation

For the following, indicated items were endorsed by 40% or more of participants.

VII.

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VII.

Faculty Senate Survey 2016

Position	Excelled	Needs Improvement	Grade (SD)
Chancellor Blackletter	Communication External Relations Leadership Planning University Finance	Communication Leadership	B (.89)
P/VCAA Abbott	Academic Management Academic Planning External Relations Institutional Integrity	Faculty Development Leadership	B (1.07)
VCR/DGS Hartline	Grant/Funding Assistance Grant/Funding Promotion Graduate Education Research Leadership	Grant/Funding Assistance Graduate Education Research Leadership	B+(1.00)

VII.

Faculty Senate Survey 2016

Position	Excelled	Needs Improvement	Grade (SD)
VCDUR/PMTF McClafferty	Alumni Affairs Leadership Campus Fundraising Public Relations Leadership	Campus Fundraising Career Services Leadership Public Relations Leadership	B- (1.10)
VCAF Peterson	Budgeting Payroll	Hiring Personnel Functions Problem Resolution	B- (1.09)
Faculty Senate	(Not Asked)	Communication	B (.86)

VII.

Faculty Senate Survey 2016

Position	Excelled	Needs Improvement	Grade
Dean Garic	Fair & Reasonable Grants Autonomy Represents College	Communication Leadership	A-
Dean Coe	Fair & Reasonable Grants Autonomy Represents College	Communication Leadership	B-
Dean Knudsen	Fair & Reasonable Grants Autonomy Represents College	Communication Leadership	B

VII.

Faculty Senate Survey 2016

Campus Statements Based on Likert-Like Scale (1- Strongly Agree to 6- Strongly Disagree):

"I can openly express my concerns without fear of retribution."	3.19 (1.62)	Somewhat Agree
"Montana Tech's online course management system (Moodle 2) is a useful and usable resource for faculty."	3.22 (1.56)	Somewhat Agree
"Montana Tech's buildings and grounds are well-maintained."	3.05 (1.36)	Somewhat Agree
"Campus Technology Services provide effective IT support to faculty (for example: Network Performance, Instructional Technology, and office workstations)."	3.17 (1.44)	Somewhat Agree
"The Library provides access to high quality resources and excellent service to faculty."	1.76 (.98)	Agree

VII.

Faculty Senate Survey 2016

Campus Statements Based on Likert-Like Scale (1- Strongly Agree to 6- Strongly Disagree):

“The Bookstore provides excellent service to faculty.”	2.47 (1.18) Agree
“The office of Enrollment Services provides excellent support to faculty.”	2.12 (1.10) Agree
“The office of Human Resources provides high-level support to faculty.”	2.85 (1.34) Somewhat Agree
“The Montana Tech Dining Services provides excellent services and food.”	3.09 (1.27) Somewhat Agree
“Campus Security maintains a safe and secure environment at Montana Tech.”	2.44 (.93) Agree

VIII.

Items for Senate Consideration

Student Evaluations

- Online/Offline
- Qualitative
- Quantitative

Term Limits for Deans

- Nationwide Best Practices
- Appropriate Limits

Evaluation of Administration

- Satisfaction Survey (“XXXX should be retained as Dean by the Chancellor” – Yes/No)
- Full Faculty Votes of Confidence

Other Items?